

ABAHÁZY és Társa Kft. – Miskolc Translation Agency

ORDER FORM

for official translation

(Please place your order by submitting this form!)

Name of customer (invoice addressee):.....
Address:.....
Phone:..... Mobile phone:.....
E-mail:..... Tax Number:.....
Contact person:.....

1. Translation from:..... language, into language
2. Translation + Proof-reading: **yes | no**
3. Proof-reading only: **yes | no**

Source text consists of:..... pages. Field of profession:.....

Source text is submitted

- per E-mail
- personally

Customer wants the completed translation

- to be e-mailed to the following address:
- to be handed over personally: printed | CD

Deadline of translation based on terms and conditions:

- **Normal** (4-5 working-days)
- **Urgent** (2 working-days)
- **Express** (24 hours, working-day)

Exact deadline to be met:

Note: In case of further special requirements (e.g.: assignments for holidays) translation fee increases by 25%-50% by agreement.

Payment options: bank transfer | cash

We don't take the responsibility of any damage of official translation derived from unclear determination of special terminology.

Comment: The personal data of the Customer may be used by the ABAHÁZY és Társa Kft. Translation Agency as a data controller only for the performance of this contract, on the legal basis of the Concerned's / Client's / contribution or the performance of this contract. The concerned Party by signing the order particularly contributes to that within the framework of the order and fulfilment of the translation the data handler will hand their personal data over to the third person that actually does the translation. In addition personal data may not be transferred to a third party.

Hereby I declare that I acknowledge and accept the actual prices and terms and conditions of Abaházy és Társa Kft. Translation Agency!

Date of Order:.....

Signature of Customer (stamp):